



Washington State Department of Early Learning

CCDF Steering Committee

November 24, 2008

9:00 - 5:00

Children's Village

Yakima

Minutes

The committee met for a full day meeting in Yakima on November 24, 2008 at Children's Village.

The following members were present:

Jim Skucy, Lynne Shanafelt, Diane Johnson, Cynthia Juarez, Robin Higa, Pat Dettling

The committee established the following goals for the day:

- Gain familiarity with CCDF requirements and current DEL plan
- Develop draft timeline for CCDF plan
- Determine strategy for data and information collection and community input

The committee reviewed the CCDF federal requirements and timelines and the State's current CCDF plan. The members gained an understanding of funding parameters under the grant. The largest portion of the grant is for child care subsidies that allow low income families to access child care so parents can work, receive training or go to school.

A greater part of the morning was spent talking about child care partners and collaboration in the state. The core of the discussion centered on the commitment to DEL's strategic plan and the need to support these goals as we develop the plan. The plan can support the goals by:

- Bridging knowledge to action that supports a comprehensive early learning system
- Building intentional relationships with parents and caregivers
- Building public awareness and will to support parent options

- Implementing and monitoring a plan that promotes organizational excellence

The committee agreed on several core values for developing the plan. Those include:

- Develop a family/provider/state partnership into the planning process
- Invite discussion by asking meaningful questions to achieve quality child care for all children
- Appreciate all involved in the planning process by highlighting strengths and unifying efforts
- Ensure a respect for diverse cultures and languages such as kinship care, providers, migrant workers and children with homeless parents or have other special needs?

Things to consider as we develop the plan

- What is the quality of life we desire for our children?
- What can we do for the overall good of children and families?
- What can ELAC contribute?
- How can we impact professional development?
- What is quality of life for children in and out of licensed child care?
- Whose perspectives are needed to assure integrity of the plan and the values of DEL in the process?
- What is the general thinking of DEL constituency?
- What is our relationship with K-12?
- What do we already know?
- What relationships do we already have and what relationships need to be developed in order to create a powerful proposal?
- What promising tools are already out there?
- What will the process look like?
- What are the questions we will take to our partners?
- How can we best leverage the plan's efforts to sustain what is already working?

Draft Timeline for Developing the Plan

November 24, 2008	Develop Timeline and Data Collection Strategy
December 8, 2008	Initial Framework Information to Pat
December 30, 2008	Recommendations to ELAC
January 9, 2009	Steering Committee Conference Call
January 15, 2009	Finalize Framework Document for Community Reviews
February 2009	Schedule Times and Places for Community Reviews
March 2009	Hold Community Reviews
March 2009	Summarize Community Reviews
March 2009	Report back to ELAC
April 2009	Schedule Times and Places for Public Hearings
April 2009	Complete First Draft
May 2009	Final Draft to Director
June 2009	Public Hearings

July 1, 2009

Final Plan to Child Care Bureau

Next Meeting Date

January 9, 2009

Conference Call

10:00 am to 11:00 am

Next Steps

Submit recommendations to ELAC on December 30, 2008

Finalize framework document at the January 2009 conference call. The following assignments were made to collect information for community review meetings:

- Delivery Statement and Communication Plan, Pat
- Current Data Available, Diane
- Promising Practices, Cynthia
- Possibilities and Dreams, Robin

The committee suggested that we gather the information listed above and hold three community review meetings throughout the state at separate locations. The community meetings will provide opportunity to review the framework document for accuracy and provide input. The community meetings will be held in conjunction with other already scheduled meetings that target the child care stakeholder constituency.